

Mary Baack-Garvey
BUCHANAN COUNTY CLERK

411 Jules Street, Room 121
St. Joseph, MO 64501
816-271-1412

Please note – this list was prepared as a courtesy to prospective candidates and to the public. Candidates are responsible for researching the full requirements and responsibilities of the particular office they seek.

Qualifications for County Elected Officials

Updated, November 2013

Associate Circuit Judge

(Constitution, Article V, Sec. 21 & 26)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- At least twenty-five years old, and less than sixty-nine years old
- Licensed to practice law in Missouri
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must file a personal financial disclosure form each year.

Prosecuting Attorney

(Missouri Statutes, Section 56.010)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- County resident for at least one year prior to election
- At least twenty-one years of age
- Must be licensed to practice law in Missouri
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)

Clerk of the Circuit Court

(Missouri Statutes, Section 483.010)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Resident of County at least three months prior to election, and must remain a resident throughout term
- At least twenty-one years old
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)

Presiding Commissioner

(Missouri Statutes, Section 49.020)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must file a personal financial disclosure form each year.

County Clerk

(Missouri Statutes, Section 51.050, 51.070)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Resident of County at least one year prior to election, and must remain a resident throughout term
- At least twenty-one years old
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must qualify for a bond in an amount acceptable to County Commission, but no less than five thousand dollars
- Must file a personal financial disclosure form each year.

Recorder of Deeds:

(Missouri Statutes, Section 59.020; 59.021)

- U.S. Citizen, Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Resident & registered voter of State and County one year prior to General Election, and must remain County resident throughout term
- “suitable person”, at least 21 years of age
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must qualify for bond of amount set by County Commission

County Treasurer

(Missouri Statutes, Sections 54.010, 54.040, 54.070)

- U.S. Citizen, & Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- At least twenty-one years old
- Resident of State and County at least one year prior to date of the general election, and must remain a resident throughout term
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must be current in the payment of all other real estate taxes
- Must qualify for TWO substantial bonds:
 - “Custodian of School Funds” bond, in an amount determined by a formula set in State statute to protect funds held on behalf of school districts (mainly property taxes, primarily December-February)
 - Treasurers bond, to protect county funds. The County Commission requires a \$1,000,000 bond for the person taking office 1/1/2015.
- At time of filing, must present a copy of a signed affidavit from a surety company indicating the candidate meets bond requirements.

Collector of Revenue

(Missouri Statutes, Section 52.010, 52.020)

- U.S. Citizen, Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Resident of the County for at least one year prior to filing for office, and remain a county resident throughout term
- At least twenty-one years of age
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)
- Must be current in the payment of all other real property taxes
- Must qualify for a substantial bond. The County Commission cannot require a bond amount larger than \$750,000. Therefore, that is the amount required for the person taking office 3/1/2015.
- At time of filing, must present a copy of a signed affidavit from a surety company indicating the candidate meets bond requirements.

Township Committeeman / Committeewoman

(Missouri Statutes, 115.607)

- U.S. Citizen, Missouri resident at least one year prior to election*
- Resident & registered voter of the County, at time of filing**
- Resident & registered voter of both the County and district for at least one year prior to election.
- Cannot have been convicted (or pled guilty to) a felony (Section 115.306)
- Must be current in payment of state income tax, personal property tax, municipal taxes, and real estate property tax on residence (Section 115.306)

* All persons elected or appointed to “public office”, *Missouri Constitution, Article VII, Section 8.*

** Required in Declaration of Candidacy, *Missouri Statutes, Section 115.349(3).*

*** *Missouri Constitution, Article V, Sec 26* gives judges a mandatory retirement age of seventy; the Declaration of Candidacy states candidates must “qualify” to serve. A successful 69-yr old candidate could only serve a one year term.