



**OFFICE OF THE PROSECUTING ATTORNEY**  
DWIGHT K. SCROGGINS, JR., PROSECUTING ATTORNEY  
411 Jules, Buchanan County Courthouse, St. Joseph, Missouri 64501

## **POLICY REQUIRING CHARGE INFORMATION FOR ALL INTOXICATION-RELATED TRAFFIC OFFENSES**

Effective August 28, 2010

In accordance with Section S77.005, RSMo, it shall be the policy of the Office of the Buchanan County Prosecuting Attorney that charge information for all intoxication-related traffic offenses including criminal arrest, charge and disposition information shall be forwarded to the central repository without undue delay for filing in the form and manner required by Sections 43.500 to 43.543, RSMo.;

Further, it shall be the policy of the Office of the Buchanan County Prosecuting Attorney to notify the central repository on standard forms supplied by the highway patrol or in a manner approved by the highway patrol of the decision to not file a criminal charge on such offenses referred to this Office for criminal charges; and

Further, it shall be the policy of the Office of the Buchanan County Prosecuting Attorney that all records forwarded to the central repository and the courts by this Office as required by sections 43.500 to 43.530, RSMo shall include:

1. The state offense cycle number of the offense
2. The charge code for the offense, and
3. The originating agency identifier number of this Office, using such numbers as assigned by the highway patrol.

Adopted this 28th day of August, 2010,

A handwritten signature in black ink, appearing to read "D.K. Scroggins, Jr.", written over a horizontal line.

Dwight K. Scroggins, Jr.  
Prosecuting Attorney