



BUCHANAN COUNTY COMMISSION

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Meeting Minutes for Wednesday, September 25, 2024

In attendance were Commissioner Scott Burnham, Commissioner Ron Hook, Presiding Commissioner Scott Nelson, Administrative Coordinator Amy Helsel, Carol Burns and Tammy Killin.

Presiding Commissioner Nelson called the meeting to order at 9:01 am.

Meeting Agenda

Presiding Commissioner Nelson made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

Meeting Minutes

Presiding Commissioner Nelson made a motion to approve meeting minutes for Monday, September 23, 2024. Commissioner Burnham seconded the motion.

Business

Carol Burns and Tammy Killin gave an overview of the Reading 1st pilot program launched in Spring of 2024 using the HOOT Reading program. Ms. Burns and Ms. Killin left the meeting at 9:45 am.

Commissioners discussed placing boxes in the Courthouse, Sheriff Department and the Western Barn for Toys for Tots. All Commissioners are in favor of having the boxes set up October 1, 2024 through November 29, 2024 to collect toys for Christmas gifts to children.

Commissioners discussed donating to Youth Alliance for Superstars for Kids event. Presiding Commissioner Nelson made a motion to donate \$500, Commissioner Hook seconded the motion. A court order will be issued authorizing the donation.

Commissioners discussed purchasing 2 tables to the Mayors Thanksgiving Dinner. Amy Helsel will reach out to Second Harvest to get the details and request an invoice.

A court order to void a check was presented and approved by Commissioner Hook, Presiding Commissioner Nelson and Commissioner Burnham.

A court to transfer funds was presented and approved by Commissioner Hook, Commissioner Burnham and Presiding Commissioner Nelson.

A court order authorizing Presiding Commissioner Nelson to execute an invoice was presented and approved by Commissioner Hook, Commissioner Burnham and Presiding Commissioner Nelson.

A court order acknowledging receipt of the Governor's Proclamation for Toys for Tots was presented and approved by Commissioner Hook, Commissioner Burnham and Presiding Commissioner Nelson.

A court order authorizing Presiding Commissioner Nelson to sign the Lot Line Adjustment Application and the plat was presented and approved by Commissioner Hook, Commissioner Burnham and Presiding Commissioner Nelson.

County Counselor Josh Bachman and Matt Berry joined the meeting at 9:55 am. All discussed office space in the courthouse. At 10:27 Matt Berry left the meeting.

Commissioner Ron Hook made a motion to go into closed session to discuss personnel. Presiding Commissioner Nelson seconded the motion. Roll Call: Ron Hook-Aye, Scott Burnham-Aye, Scott Nelson-Aye. Commissioner and County

Counselor went into closed session at 10:27 am pursuant to RSMo610.021 to discuss personnel. At 10:51 am Commissioner Hook made a motion to go into open session, Presiding Commissioner Nelson seconded the motion. Roll Call: Ron Hook-Aye, Scott Burnham-Aye, Scott Nelson-Aye.

Adjourn

With no further official business on the agenda Commissioner Hook made a motion to adjourn to any unofficial business that may develop during the day. Presiding Commissioner Nelson seconded the motion. All are in favor of adjourning. The meeting ended at 10:51 am.